



MEMORANDUM

TO: CRRA Policies & Procurement Committee

FROM: Moira Benacquista, HR Specialist/Board Administrator

DATE: March 1, 2013

RE: Notice of Special Telephonic Meeting

There will be a special telephonic meeting of the **Policies & Procurement Committee** of the Connecticut Resources Recovery Authority's Board of Directors on Wednesday March 13, 2013 at 9:30 a.m., the meeting will be available to the public in the Board Room at 100 Constitution Plaza, Hartford, CT 06103.

The purpose of this meeting will be:

1. Pledge of Allegiance
2. Public Comment
3. Approval of Minutes of the February 14, 2013, Committee Meeting (Attachment 1).
4. Executive Session to discuss pending litigation, trade secrets, personnel matters, security matters, pending RFP's, real estate acquisition, feasibility estimates and evaluations.
5. Informational
 - a. Report on vendors exceeding \$50,000 on cumulative contracts, as required by CRRA's Procurement Policy (Attachment 2).
 - b. Report on purchases that are considered exceptions to the competitive process pursuant to CRRA's Procurement Policy (Attachment 3).
 - c. Report on Legal Requests for Services (Attachment 4).
6. Such other items that may properly come before the Committee.